



Coordination Mechanism for Cooperation in Forestry between China and the CEE Countries

2nd High Level Meeting

14-15 May 2018, Palace “Serbia”, Belgrade, Serbia

Practical Information (updated)

Bellow you will find information on the meeting, venue, accommodation and other practical information.

REGISTRATION

Participants are kindly invited to register by **30th April 2018**.

For any technical issue connected to 2nd HLM and side events participants are invited to contact:

Ms. Nina Baloh
Mr. Predrag

MEETING DATES AND TIMING

The 2nd High Level Meeting will be held on 14 May 2018 at the Palace “Serbia”, Room “Belgrade” Belgrade, Serbia.

Registration of participants will start at 8:00.

The LG meeting is scheduled to start at 9:00 OM Monday 14 May 2018 and will last until 11:00 in Palace “Serbia”, Room “Makedonija”

The HLM is scheduled to start at 12:00 on Monday 14 May 2018 and will last until 17:00 in Palace “Serbia”, Room “Beograd”.

Side event – Scientific Cooperation Workshop will be held on 14th May 2018 at the Club of the Members of the Parliament (Address: Tolstojeva 2). Registration will start at 8:00.

On Tuesday 15 May 2016 all participants are invited for opening of 85. International Agricultural Fair in Novi Sad. Transportation by bus in front of the hotel Hyatt will start at 9:00. Return from Novi Sad (approx. 100 km from Belgrade) planned for 16:00 hours.

Participants of all events are kindly invited to a dinner that will take place at 19:00 on Monday 14 May 2016 at the Club of the Members of the Parliament (Address: Tolstojeva 2).

VENUE

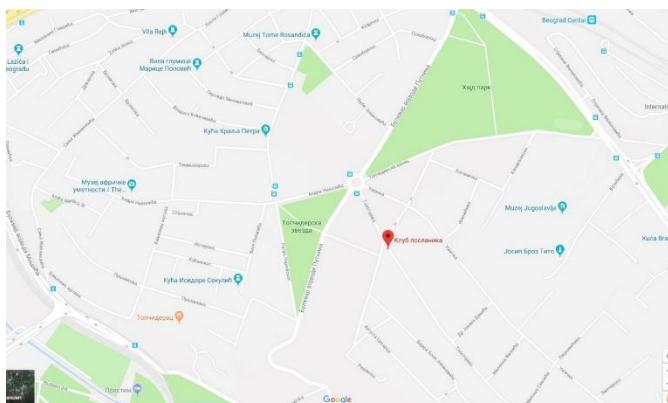
The **2nd HLM** will take place in the Palace “Serbia”, Boulevard Mihajla Pupina 2, Belgrade. Registration desk and information point will be located near the entrance to the conference hall.

<https://foursquare.com/v/palata-srbije--siv-1/4d5fa6649f67fo4d450a6ffb>



Scientific Cooperation Workshop will take place at the Club of the Members of the Parliament, Tolstojeva 2, Belgrade. Registration desk and information point will be located near the entrance to the conference hall.

<https://foursquare.com/v/klub-narodnih-poslanika/4eb24cb08b815ab741c71b8a>



LANGUAGE & DOCUMENTATION

The meeting will be held in English and interpreted into Chinese and Serbian. The background documents for the meeting will be in English and delivered in due time.

MEALS

There will be coffee breaks and lunch during the 2nd HL Meeting on Monday.

There will be coffee breaks and lunch during the Scientific Cooperation Workshop on Monday.

ARRIVAL DETAILS AND PUBLIC TRANSPORT

To travel to Belgrade, you can take a flight to Belgrade International Airport.

The major airport is the Nikola Tesla airport, located 14 km west of Belgrade.

Travel from the airport to Belgrade Participants can take shuttle bus (about exact time and place of hotel busses participants will be informed in due time) or taxi (taxi desk is located on the exit of the airport, and the price should not be higher than 1700-2000 RSD, approx. 15-18 EUR)

ACCOMMODATION

Participants are kindly requested to make their own accommodation arrangements by using agency in charge of accommodation arrangements. Rooms for all of the participants are reserved in the Hotel Hyatt.

In that sense participants are advised to contact Ms. Nina Ilić (Sky Multicom - office@skymulticom.com), tel: +381 11 3139886; +381 64 1860625)

You can contact Ms. Nina Ilić [office@skymulticom.com] in order to arrange your reservations with the following reference:

2nd High Level Meeting Coordination Mechanism for Cooperation in Forestry between China and the CEE Countries

Hotel Hayatt****

Address: Milentija Popovića 5, New Belgrade

Phone: +381 11 3011234

Web:

<https://belgrade.regency.hyatt.com/en/hotel/home.html>

Price: Single room: 110 EUR/room/night (including breakfast)

Special offer is valid till 30 April 2018. After this deadline hotel rooms and special rates cannot be guaranteed.



ACCOMODATION SUPPORT

Accommodation support for this meeting is available for heads of delegation plus one person, except for Chinese delegation who will be fully covered with accommodation by the organizer.

VISA INFORMATION

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign Affairs of the Republic of Serbia: <http://www.mfa.gov.rs/en/consular-affairs/entry-serbia/visa-regime>. In general, visa for Serbia is not needed for European countries.

CURRENCY

The official currency in Serbia is the Dinar (RSD). Exchange rate for 1 EUR is around 118 RSD. Foreign currency can be changed in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

GENERAL INFORMATION

For general information on the city and the country, please visit the webpages: <http://www.tob.rs>

FURTHER INFORMATION AND CONTACT PERSONS

For further information regarding to the 2nd HLM or Scientific Cooperation Workshop, do not hesitate to contact us:

Ms. Nina Baloh

Undersecretary

Forestry, Hunting and Fisheries Directorate
Ministry of Agriculture, Forestry and Food of the
Republic of Slovenia

*Coordinating Section for the forestry cooperation
between Central and Eastern European Countries
and China*

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Senior Adviser

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**2nd High Level Meeting of the Coordination Mechanism
for Cooperation in Forestry between China and the CEE Countries
(REGFORM for 2nd HLM)**

Belgrade, 14-15 May 2018

Delegates are kindly requested to fill out the registration form in capital letters and email to
predrag.jovic@minpolj.gov.rs

The registration deadline is 30 April 2018

Title: _____
First name: _____
Last name: _____
Position/function: _____
Institution: _____
Institution address (street, street number,
postal code, city/town, country): _____

Phone or mobile number: _____ e-mail: _____

TRAVEL DETAILS:

Arrival date: _____ Departure date: _____
Arrival time: _____ Departure time: _____
Mean of transport: _____ Mean of transport: _____
Flight no: _____ Flight no: _____

OTHER INFORMATION:

Hotel: _____
Special dietary requirements: _____
Date: _____ Signature: _____



**2nd High Level Meeting of the Coordination Mechanism
for Cooperation in Forestry between China and the CEE Countries
(REGFORM for SEMINAR ON China- CEECs Forest Science Cooperation)**

Belgrade, 14-15 May 2018

Delegates are kindly requested to fill out the registration form in capital letters and email to
predrag.jovic@minpolj.gov.rs

The registration deadline is 30 April 2018

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First name: _____
Last name: _____
Position/function: _____
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Arrival date: _____ Departure date: _____
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OTHER INFORMATION:

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