

**Coordination Mechanism for Cooperation in Forestry between China and the CEE Countries**

**2nd High Level Meeting**

**14-15 May 2018, Palace “Serbia”, Belgrade, Serbia**

**Practical Information (updated)**

Bellow you will find information on the meeting, venue, accommodation and other practical information.

**Registration**

Participants are kindly invited to register by **30th April 2018**. .

For any technical issue connected to 2nd HLM and side events participants are invited to contact:

Ms. Nina Baloh

Mr. Predrag

**Meeting dates and timing**

The 2nd High Level Meeting will be held on 14 May 2018 at the Palace “Serbia”, Room “Belgrade” Belgrade, Serbia.

Registration of participants will start at 8:00.

The LG meeting is scheduled to start at 9:00 OM Monday 14 May 2018 and will last until 11:00 in Palace “Serbia”, Room “Makedonija”

Th**e** HLM is scheduled to start at 12:00 on Monday 14 May 2018 and will last until 17:00 in Palace “Serbia”, Room “Beograd”.

Side event – Scientific Cooperation Workshop will be held on 14th May 2018 at the Club of the Members of the Parliament (Address: Tolstojeva 2). Registration will start at 8:00.

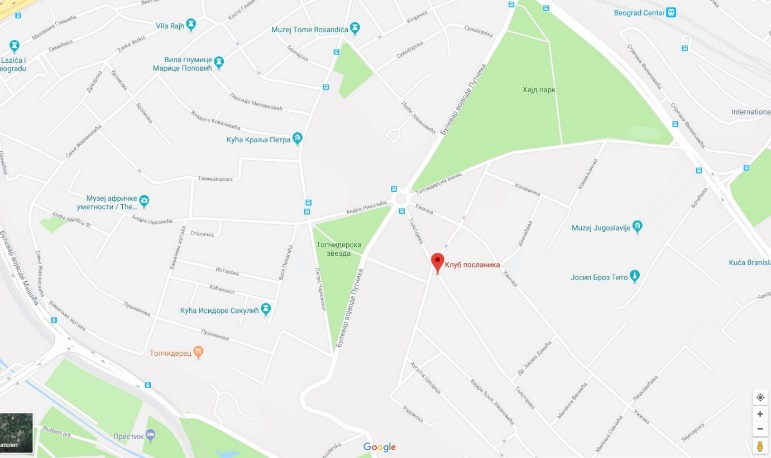
On Tuesday 15 May 2016 all participants are invited for opening of 85. International Agricultural Fair in Novi Sad. Transportation by bus in front of the hotel Hyatt will start at 9:00. Return from Novi Sad (approx. 100 km from Belgrade) planned for 16:00 hours.

Participants of all events are kindly invited to a dinner that will take place at 19:00 on Monday 14 May 2016 at the Club of the Members of the Parliament (Address: Tolstojeva 2) .

**Venue**

**The 2nd HLM** will take place in the Palace “Serbia”, Boulevard Mihajla Pupina 2, Belgrade. Registration desk and information point will be located near the entrance to the conference hall.

<https://foursquare.com/v/palata-srbije--siv-1/4d5fa6649f67f04d450a6ffb>



**Scientific Cooperation Workshop** will take place at the Club of the Members of the Parliament, Tolstojeva 2, Belgrade. Registration desk and information point will be located near the entrance to the conference hall.

<https://foursquare.com/v/klub-narodnih-poslanika/4eb24cb08b815ab741c71b8a>

**Language & Documentation**

The meeting will be held in English and interpreted into Chinese and Serbian. The background documents for the meeting will be in English and delivered in due time.

**Meals**

There will be coffee breaks and lunch during the 2nd HL Meeting on Monday.

There will be coffee breaks and lunch during the Scientific Cooperation Workshop on Monday.

**Arrival details and public transport**

To travel to Belgrade, you can take a flight to Belgrade International Airport.

The major airport is the Nikola Tesla airport, located 14 km west of Belgrade.

Travel from the airport to Belgrade Participants can take shuttle bus (about exact time and place of hotel busses participants will be informed in due time) or taxi (taxi desk is located on the exit of the airport, and the price should not be higher than 1700-2000 RSD, approx. 15-18 EUR)

**Accommodation**

Participants are kindly requested to make their own accommodation arrangements by using agency in charge of accommodation arrangements. Rooms for all of the participants are reserved in the Hotel Hyatt.

In that sense participants are advised to contact Ms. Nina Ilić (Sky Multicom - [[office@skymulticom.com](mailto:office@skymulticom.com)], tel: +381 11 3139886; +381 64 1860625)

You can contact Ms. Nina Ilić [[office@skymulticom.com](mailto:office@skymulticom.com)] in order to arrange your reservations with the following reference:

**2nd High Level Meeting Coordination Mechanism for Cooperation in Forestry between China and the CEE Countries**

**Hotel Hayatt\*\*\*\***

*Address:* Milentija Popovića 5, New Belgrade

*Phone:* +381 11 3011234

*Web:* <https://belgrade.regency.hyatt.com/en/hotel/home.html>

*Price:* Single room: 110 EUR/room/night (including breakfast)

Special offer is valid till 30 April 2018. After this deadline hotel rooms and special rates cannot be guaranteed.

**ACCOMODATION support**

Accommodation support for this meeting is available for heads of delegation plus one person, except for Chinese delegation who will be fully covered with accommodation by the organizer.

**Visa Information**

Participants are responsible for checking visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. For further information regarding to visa requirements please visit the website of the Ministry of Foreign Affairs of the Republic of Serbia: <http://www.mfa.gov.rs/en/consular-affairs/entry-serbia/visa-regime>. In general, visa for Serbia is not needed for European countries.

**Currency**

The official currency in Serbia is the Dinar (RSD). Exchange rate for 1 EUR is around 118 RSD. Foreign currency can be changed in banks or exchange offices. Credit and debit cards (Visa, Visa Electron, Eurocard/Mastercard, Maestro, American Express, Diners Club) are widely accepted.

**General Information**

For general information on the city and the country, please visit the webpages: <http://www.tob.rs>

**FURTHER INFORMATION and Contact Persons**

For further information regarding to the 2nd HLM or Scientific Cooperation Workshop, do not hesitate to contact us:

|  |  |  |
| --- | --- | --- |
| **Ms. Nina Baloh**  *Undersecretary*  Forestry, Hunting and Fisheries Directorate  Ministry of Agriculture, Forestry and Food of the Republic of Slovenia  *Coordinating Section for the forestry cooperation between Central and Eastern European Countries and China* |  | **Mr. Predrag Jović**  *Senior Adviser*  Directorate of Forests  Ministry of Agriculture, Forestry and Water Management of the Republic of Serbia |
| Tel.: +386 (0)1 478 91 15  e-mail: [nina.baloh@gov.si](mailto:nina.baloh@gov.si) |  | Tel.: +381 (0)11 3117566, 3130134  Mobile phone: +381 65 3593525  e-mail: [predrag.jovic@minpolj.gov.rs](mailto:predrag.jovic@minpolj.gov.rs) |



**2nd High Level Meeting of the Coordination Mechanism**

**for Cooperation in Forestry between China and the CEE Countries**

**(REGFORM for 2nd HLM)**

***Belgrade, 14-15 May 2018***

Delegates are kindly requested to fill out the registration form in capital letters and email to [**predrag.jovic@minpolj.gov.rs**](mailto:predrag.jovic@minpolj.gov.rs)

**The registration deadline is 30 April 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| Title: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| First name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Last name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Position/function: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Institution: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Institution address (street, street number, postal code, city/town, country): | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Phone or mobile number: | |  | e-mail: |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **TRAVEL DETAILS:** | |  |  |
| Arrival date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Departure date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Arrival time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Departure time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mean of transport: \_\_\_\_\_\_\_\_\_\_\_\_ | |  | Mean of transport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Flight no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Flight no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **OTHER INFORMATION:** | |  |  |
| Hotel:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| Special dietary requirements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |



**2nd High Level Meeting of the Coordination Mechanism**

**for Cooperation in Forestry between China and the CEE Countries**

**(REGFORM for SEMINAR ON China- CEECs Forest Science Cooperation)**

***Belgrade, 14-15 May 2018***

Delegates are kindly requested to fill out the registration form in capital letters and email to [**predrag.jovic@minpolj.gov.rs**](mailto:predrag.jovic@minpolj.gov.rs)

**The registration deadline is 30 April 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| Title: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| First name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Last name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Position/function: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Institution: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Institution address (street, street number, postal code, city/town, country): | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Phone or mobile number: | |  | e-mail: |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **TRAVEL DETAILS:** | |  |  |
| Arrival date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Departure date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Arrival time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Departure time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mean of transport: \_\_\_\_\_\_\_\_\_\_\_\_ | |  | Mean of transport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Flight no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Flight no: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **OTHER INFORMATION:** | |  |  |
| Hotel:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| Special dietary requirements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |