**NOTICE OF MEETING AND PROVISIONAL AGENDA**

**Date: Thursday 16th of February 2017**

**Venue: Ministry of Agriculture, Forestry and Food of the Republic of Slovenia, Dunajska 22, ground floor, 1000 Ljubljana**

**Attendees: Members of the Liaison group of the Coordination Mechanism in Forestry between China and CEE Counties.**

**Presiding: Mr. Marjan Podgoršek, MSc., State Secretary at the Ministry of Agriculture, Forestry and Food of the Republic of Slovenia;**

1. Adoption of the agenda of the 1st Meeting
2. Formal establishment of the Executive coordinating body and the Liaison group
3. Introduction of activities of the Coordination Mechanism for Forestry in the period from May 2016 to January/ February 2017
4. The Rules of Procedure for functioning of the Executive coordinating body and the Liaison group of the China and CEEC Coordinating Mechanism in Forestry [discussion and adoption]
5. The Biennial programme for the period 2016/2018 [discussion and adoption]

* Administrative management;
* Scientific research and education cooperation;
* Business and investments opportunities;
* Timetable.

1. Website of the China and CEEC Coordinating Mechanism in Forestry.
2. Agreement on date and location of the next meeting of the Liaison group and High level group.
3. AOB

***Friday 17th of February 2017***

***FIELD TRIP***

***Study tour: Presentation of Slovenian good practices of the forest management and of forest mechanization.***